

Government of Pakistan
Ministry of Religious Affairs and Interfaith Harmony
1st Floor TUV (Kohsar) Block, Pak Secretariat
Opposite Punjab House, Islamabad

No. 11(1)2017/AD(G)

Islamabad, the January 7th, 2021

Deputy Director (Media),
Ministry of Religious Affairs & Interfaith Harmony,
Islamabad.

Subject: **CIVIL AWARDS-2021.**

It is requested that following notice may be uploaded on Ministry's official website for awareness of general public:

Call For Recommendation

It is to inform you that Cabinet Division has forwarded a reference to acquire nomination for conferment of Civil Awards, 2021 to the entities/personalities of international Repute in relevant categories.

In order to Minimize the chances of eliminate of any deserving citizen Professional association, organization, institution and local Government are requested to provide one nomination in any of the following categories:-

- i. Religious Scholar (Aalim-e-Deen)
- ii. Qirrat
- iii. Naat khawan

Recommendation of nominee if any, for Pakistan Civil Award-2021 in hard and soft copies of Nomination forms(s) citation(s) in Urdu and English composed in about 350-400 words and Quantified Proforma along with supporting documents as per prescribed criteria/format (copy enclosed), be furnished to AD(G) office of this Ministry before 13th January 2021, for further necessary process."

Yours sincerely,



(Ayesha Ejaz)

Assistant Director (G)

RECOMMENDATION FORM

RECOMMENDATION FOR THE GRANT OF PAKISTAN CIVIL AWARD				
1	Name of Ministry/Division/ Provincial Government or any other Office			
2	(i) Award recommended.			
	(ii) Field			
3	PARTICULARS OF RECOMMENDEE			
	Name			
(ii)	Father's Name			
(iii)	Age	Nationality	Domicile	
(iv)	Profession & Designation		Standing in the Profession	
(v)	Postal address of the Recommender.			
	(In case of a Posthumous award, please indicate the name and full address of Next of Kin of the recommender)			
			Telephone Numbers	
			Office	
			Residence	
			Mobile	
(vi)	Any honour or award already held with date of Conferment (including awards withdrawn in 1973)			
(vii)	Whether previously recommended for any Pakistan Civil Award.			
	Year	Award recommended	Recommending Authority	

P.T.O

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Name	
Award	
Field	

CONTENTS OF CITATION

CONTENTS OF CITATION

(A detailed legible citation of the reommendee, both in English & Urdu, composed of about 350-400 words)

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Signature of Recommending Authority

Place _____

NAME _____

Date _____

Designation _____

Official Seal

NOTES

- NOTES**
1. In making recommendations for the Order of Shuja'at at the citation should describe the notable act of gallantry or courage for which the award is being proposed.
 2. For the Order of Imtiaz and for the President's Award for Pride of Performance, the citation should cover the entire career of the recommendee, highlighting notable achievements in his field of distinction, national and international recognition and other salient features that merit consideration.
 3. Citations should be sent in both the languages i.e. English and Urdu. A copy of abridged citation should also be enclosed.
 4. Additional detail concerning achievements, including awards, books/articles written etc. may be attached with citation.
 5. The Citations of individuals in the field of Science, Technology (where applicable) should indicate the 'Journal Impact Factor' and 'Science Citation Index'.

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DETAILED INSTRUCTIONS FOR MAKING RECOMMENDATIONS FOR CIVIL AWARDS DUE FOR ANNOUNCEMENT ON THE INDEPENDENCE DAY.

Pakistan Civil Awards are conferred by the President, Islamic Republic of Pakistan under the provisions of Article 259 of the Constitution of Pakistan (**Annex-I**) read with the Decorations Act, 1975 (**Annex-II**), on individuals for distinction in the following fields:-

- (a) Gallantry includes acts of bravery, heroism, courage and rendering of dedicated services with selfless devotion in the fields of human rights and public service.
- (b) Academic distinction; includes research, achievement or outstanding performance in Medicine, Science, Engineering, Philosophy, History, Literature or in the Arts*.
- (c) Inventions and innovations of national importance.
- (d) Remarkable Achievements in the field of Arts*, Science, Sports and Nursing or for rendering dedicated services with selfless devotion in Human Rights and Public Service.
- (e) Distinguished services rendered in the agriculture and environment sectors.
- (f) Outstanding service rendered by public servants beyond the call of normal duty in the larger national interest, such as, innovations or making a contribution in any other field of national importance and development.
- (g) Highest tax payer/highest exporter.

2. Criteria and the fields of activity for the conferment of Civil Awards have been prescribed in the Warrant of Institution of Pakistan Awards (Civil) (**Annex-III**), the Warrant of Institution of the President's Award for Pride of Performance (as amended) (**Annex-IV**) and the Warrant of Institution of the Awards in the Orders of Pakistan, Quaid-i-Azam and Khidmat (**Annex-V**).

* The term 'Arts' includes the performing arts (recitation, drama, music, choreography, etc.) including fine Arts, visual arts, calligraphy, photography, handicrafts, etc.)

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3. Foreign nationals can also be considered for Pakistan Civil Awards in any of the five Orders, namely, the "Order of Pakistan", "Shuja'at", "Imtiaz", "Quaid-i-Azam", "Khidmat", and "President's Award for Pride of Performance" for rendering outstanding services to Pakistan in the relevant fields. Such recommendations will only be made by the Ministry of Foreign Affairs, after recommendations/consultation with the Heads of Pakistan's Missions abroad.

4. The Civil Awards to Pakistani nationals are announced only once a year on the Independence Day (14th August) and are eligible only for awards in the "Order of Shuja'at", "Imtiaz" and "President's Award for Pride of Performance".

5. Recommending authorities are requested to ensure that the recommendations for conferment of Pakistan Civil Awards, shall reach the Cabinet Division by **15th April**. The recommendation(s) may please be sent on the enclosed pro forma (**Annex-VI**) along-with **45 copies of brief citation(s) both in English and Urdu on one page. The hard and soft copies may invariably be sent.** Additional details concerning achievements may be attached with the pro forma.

6. The Ministries / Divisions and Provincial Governments may send the nominations at the level of Federal Secretary or provincial Chief Secretary concerned. Special attention may be accorded while preparing citation(s), which must contain a lucid and precise account of achievement in the respective field of activity. The text of citation must be grammatically and factually correct and compatible with the award for which he / she is being recommended. It may also be ensured that complete particulars of the person(s) may also be provided. If a person has already been conferred a civil award, he / she would not be eligible for consideration for award before stipulated period of five years has elapsed (**Annex VII**).

7. The recommending authority will ensure the following:-

- (a) Issuance of a certificate that the nominee has not been conferred upon any civil award during the last five years.
- (b) Provision of a latest photograph of the nominee to be affixed on the Pro forma.
- (c) Nomination of any foreign national must be routed through Ministry of Foreign Affairs.

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received without the recommendations of the Police Awards Committee will not be entertained for consideration of approval of awards.

11. The Prime Minister has been pleased to approve a **quantified criteria for evaluation** for conferment of Pakistan Civil Awards from year 2017 onwards. The same is enclosed at **Annex-XII** which is also required to be filled in/marked in the respective field and signed & stamped by the recommending/nominating agency for each nominee.

12. A **'NIL' report** may invariably be sent to this Division, by **15th April**, in case there is no recommendation to be made.
