

Government of Pakistan
Ministry of Religious Affairs
And Interfaith Harmony

Subject: **ATTESTATION OF UMRAH CONTRACT DOCUMENT**

Please find enclosed herewith application form / check list / challan form/ affidavits regarding attestation of Umrah contract documents by Travel Agencies.

2. It is requested that the same may uploaded on the website of MORA.
3. This issues with the approval of Secretary (MORA&IH3).


(AIMAL KHAN)
Section Officer (Umrah)

Mr. Haider Ali, Assistant Director (Network / WEC), MORA, Islamabad
MoRA&IH, SO (Umrah)'U.O No.1 (4)/2012-Umrah date 14th July, 2026

Government of Pakistan
Ministry of Religious Affairs & Interfaith Harmony
(Umrah Section)

APPLICATION FORM FOR ATTESTATION OF CONTRACT AGREEMENT

S.#	PARTICULARS	Yes/No
1	Profile of Tour Operator:	
	i) Legal Name	
	ii) Registration Number	
	iii) Date of Establishment	
	iv) valid up to	
	v) Office Address / Telephone No. /Cell No.	
	vi) Approved and Authorized Branch Office	
	vii) website & email address	
2	Profile of Saudi Umrah Company:	
	i) Profile of Saudi Umrah Company.	
	ii) Copy of Contract/Agreement each page of the contract documents duly signed and stamped by the parties.	
3	Copy of the contract / agreement must be attested / checked by M/o Foreign Affairs, Islamabad.	
4	Umrah packages details/specifications may be provided/enclosed.	
5	<u>Valid license from the Department of Tourism Services (DTS).</u> (Must have validity of 06 Months at the time of submission for attestation to this Ministry.)	
6	<u>Valid Membership of IATA (International Air Transport Association) for the current year 2026 OR Fee deposit receipt for renewal for the next year (2027) at the time of submission for attestation. However, validity of the membership must be provided at the end of 28th February, 2027 of the next year.</u>	
7	An undertaking on stamp paper Rs. 500/- (As per Format-I)	
8	No pending complaint Certificate by the Department of Tourist Services (As per Format-II)	
9	Detail of Registration with any other organization such as SECP etc	
10	Bank Accounts Numbers of both the parties (Saudi Bank & Pakistani Bank).	
11	Three Specimen signature of owner/Authorized person duly attested by Head of DTS (As per Format-III)	
12	Attestation Fee Rs 5000/- Government Treasury Head of Account No."Co-3829-Other Receipts-Fees, Fine and Forfeitures" Date: _____	

UNDERTAKING

We, M/s. _____ address _____ and IATA approved agent holding registration No _____ DTS License No. _____ Valid up to _____ do solemnly declare that we have made **legal contract with the Kingdom of Saudi Arabia (KSA) Co. M/s. _____** Registration/License No _____, address _____ Umrah Services for the year _____ hereby undertake that:

- i. Our agency is **not blacklisted by the Kingdom of Saudi Arabia or any other forum in Pakistan** and that the agency shall abide by all the instructions and procedures laid down by the Kingdom of Saudi Arabia as well as Ministry of Religious Affairs and Interfaith Harmony Government of Pakistan from time to time.
- ii. A **total number of _____ Umrah pilgrim** were sent to KSA during the last year 2025-26 A.D. (1447 AH) out of which _____ number of **pilgrim returned** back during given time and _____ number of **pilgrim escaped**.
- iii. Female client will be accompanied with a Mehram as per requirement of the Kingdom of Saudi Arabia.
- iv. We are having a valid membership of IATA for the current year i.e. 2026, and fee for renewal for next year (2027) shall be deposited and copy of renewed / valid membership of IATA for year 2026 will be provided to Ministry of Religious Affairs & Interfaith Harmony by 28-02-2027 without fail otherwise our Attestation of Umrah Contract Documents may be deemed cancelled.
- v. We will comply with all relevant instructions issued by the Saudi government and Ministry of Health Kingdom of Saudi Arabia, Health requirement, and recommendations for travelers to Saudi Arabia, Covid-19 and other instructions issued from time to time.
- vi. We are bound to provide complete data of Umrah packages of current year along with all details of hotels and transport services hired in KSA to M/o Religious Affairs & Interfaith Harmony.
- vii. We are bound to provide details of all Umrah Pilgrims who visited KSA and return back to Pakistan to M/o Religious Affairs & Interfaith Harmony on monthly basis on the format circulated by them from time to time.
- viii. We assure that we will complete all documents required for registration of UGO specified by M/o Religious Affairs & Interfaith Harmony in light of Umrah Rules 2025 amended from time to time.
- ix. We hereby undertake that in case a complaint is received from any pilgrim(s) the same will be disposed of by M/o Religious Affairs & Interfaith Harmony and we will comply on the same decision.

2. We also hereby undertake to abide by all the Rules, Regulations/ Policy Instructions of the M/o Religious Affairs and Interfaith Harmony, Government of Pakistan as well as instructions and procedures laid-down by the Royal Kingdom of Saudi Arabia. The Ministry of Religious Affairs and Interfaith Harmony reserves the right to withdraw its attestation of contract documents / registration in case of mis-statement / violation.

Signature of the Owner of Tour operator
Contact Number
Stamp

Attestation by Notary Public

GOVERNMENT OF _____
MINISTRY/DEPARTMENT OF TOURISM

Reference No: _____

Dated: _____

SPECIMEN SIGNATURE

Certified that Specimen signature of Owner Mr/Mrs _____ CNIC No _____ (copies enclosed) of M/s _____ Tour Operator license No. _____ Or Specimen signature of Authorized Person of M/S _____ Tour Operator Mr. _____ S/o _____ CNIC No _____ (CNIC of Owner and authorized person) is as under:-

THREE SPECIMEN SIGNATURE OF OWNER:

1. _____
2. _____
3. _____

THREE SPECIMEN SIGNATURE OF AUTHORIZED PERSON:

1. _____
2. _____
3. _____

Head of Department of Tourist Services

Official Stamp

GOVERNMENT OF _____
MINISTRY/DEPARTMENT OF TOURISM

Reference No: _____

Dated: _____

CERTIFICATE

Certified that M/S. _____ Travel / Tours Agency License
No. _____ date of Establishment----- renewed / valid up to ----- Main
office address----- District ----- and Branch office----- District -----Owner
Mr. ----- CNIC No----- and Mr.....S/o-----CNIC No.....as authorized person -----
----- is working in the Province of _____ District ----- since _____ and there is no
pending complaint from any Umrah Pilgrim or Public regarding its conduct/services.

Secretary OR Additional Secretary in Provinces
Joint Secretary concerned of Ministry of Inter Provincial Coordination
Official Stamp

ORIGINAL

Challan Form No. 32-A

Treasury / Subv-Treasury

National Bank of Pakistan

State Bank of Pakistan

Challan of cash paid into the

To be filled in by the remitter				To be filled in by the Departmental Officer or the Treasury		
By whom tendered	Name (or designation) and address of the person on whose behalf money is paid	Full particulars of the remittance and of authority	Amount Rs. Paisa		Head of Account	Order to the Bank
Name of Company	Ministry of Religious Affairs and Interfaith Harmony	U	5,000/-	00	C03829-Other Receipt-Fee, Fine and Forfeitures	
(In words) Rupees Five thousand only)				To be used only in the case of remittances to the Bank through Departmental Officers on the Treasury Officer.		

Received Payment (in word) Rupees Five thousand only)