

**Government of Pakistan
Ministry of Religious Affairs
and Inter-Faith Harmony
Directorate of Hajj**

No. 2(8)/2022-G/DHM/

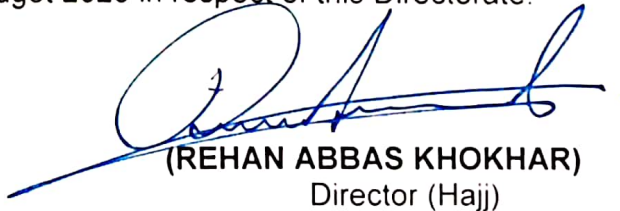
Multan, the 26th July, 2023

SUBJECT: UPDATING THE OFFICIAL WEBSITE OF MORA & IH.

Reference Ministry of Religious Affairs and Inter-Faith Harmony Islamabad letter No.1(3A)/2022-AD(G) dated 24.07.2022 on the subject cited above and to say that the Directorates of Hajj in Pakistan are subordinate offices of the Ministry. The Ministry is directly supervised the said Directorates, therefore, rules & regulations, roster of employees, ACRs, regional quota for initial appointment and Promotion are dealt by Hajj administration section of the Ministry. The rules in respect of Hajj Directorates are already uploaded on Ministry's website and amendment if any made by the Admn Section or HA Section, both sections may kindly be contacted in order to seek proper information.

2. However, the following information related to this Directorate is enclosed herewith for further necessary action.

- i) Responsibilities as per rules of business in respect of this Directorate.
- ii). The Activities carried out by this Directorate during Hajj Operation.
- iii). The Details of figures of Hajj Operation-2023 in respect of this Directorate and Rahim Yar Khan.
- iv). The details of staff and budget for the current financial year 2022-23 and PWF budget 2023 in respect of this Directorate.


(REHAN ABBAS KHOKHAR)
Director (Hajj)

Encl: (As above).

**The Assistant Director (G),
Ministry of Religious Affairs,
And Inter-Faith Harmony,
Islamabad.**

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1. **THE RESPONSIBILITIES AS PER RULES OF BUSINESS IN RESPECT OF HAJJ DIRECTORATE MULTAN.**

- I. To serve and facilitate intending pilgrims with commitment and dedication so as to enable them to undertake their religious obligation of Hajj with ease and peace of mind, In the planning phase of Hajj operation 2023 the following objectives were required to be achieved in the light of policy guidelines by the Ministry and the past experience of the stakeholders involved in the previous Hajj operations.
- II. To ensure 100% attendance of indenting Pilgrims during trainings.
- III. To develop a motivated team of master trainers for provision of training to intending Pilgrims.
- IV. To provide beneficial and comfortable training environment to all indenting Pilgrims. Facilities like air-conditioned halls, training material, multimedia and refreshments shall also be provided to the indenting Pilgrims.
- V. To involve intending pilgrims in training programs by using different strategies like quiz competition and distribution of prize among the winners.
- VI. To ensure that E-visa and other travel documents are verified by the Directorate before delivery to the indenting Pilgrims.
- VII. To ensure vaccination of each and every indenting Pilgrim.
- VIII. To ensure delivery of Hajj literature, flags and gifts to the intending pilgrims.
- IX. To facilitate indenting Pilgrims in packing and sealing of their medicine as per regulations provided by Saudi Authorities and Custom department.
- X. To ensure that the indenting Pilgrims get the state of art services without any delay or unnecessary waiting queues.
- XI. To ensure transparency in tendering of third party services provided for cycle stand, Ahram Shops, Photostate etc.
- XII. 95% intending Pilgrims attended training session in the year 2023.
- XIII. Training was provided in 25 sessions.
- XIV. The numbers of air-conditioned halls were approximately doubled in the year 2023, as compared to the last year. In the year 2023, 22 sessions were conducted in the air-conditioned halls.
- XV. During the Pre Hajj operation-2023, 25,000 Bottles of Mineral water, 25,000 Lunch Boxes and 15000 bottles of 7up/ Pepsi were distributed to intending Pilgrims during training Sessions, at the time of vaccination and at the time of delivery of travel documents.

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- XVI. Every intending Pilgrim was provided full scale of services while receiving the differential amount, currency exchange and collection of travel documents after them reporting in Haji camp.
- XVII. Reconciliation of Account with Bank and flight manifest with Saudi Airlines, PIA and Air Blue and Ministry.
- XVIII. Coordination with AGPR sub office Lahore and District Accounts Office Multan.

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2. ACTIVITIES CARRIED OUT BY HAJJ DIRECTORATE MULTAN & Rahim Yar Khan DURING HAJJ OPEATION-2023.

1. BRIEFING OF MASTER TRAINERS/RESOURCE PERSONS.

One day briefing session was arranged by this office for the selected Hajj Master Trainers. The purpose of the Briefing Session was to brief and educate them in the light of silent features of Hajj Policy-2023 so that they can further train and educate the intending pilgrims of their areas.

2. TRAINING OF INTENDING PILGRIMS AT DISTRICT AND TEHSIL LEVEL FOR HAJJ-2023.

In order to provide the training facility at Tehsil and District level to the intending pilgrims this Directorate deputed three teams of officers/officials to arrange the AC Hall of Government as well as private Hall/ marquee at District and Tehsil level for training programmes. Accordingly this Directorate conducted successfully training programmes in Southern Punjab. During the said training programmes to establish a competitive environment, quiz competitions were conducted at the end, and at least 10 winners were awarded gifts (trolley bag with Ahram kit). Refreshment/ lunch boxes were also served to intending pilgrims.

3. DISTRIBUTION OF HAJJ BOOKLETS/LITERATURE FOR THE GUIDANCE OF INTENDING PILGRIMS FOR HAJJ-2023.

As per instructions of the Ministry, Hajj booklets i.e. Rehman-e-Hujjaj (Hanfia) and Rehman-e-Hujjaj (Jahfria) provided by the Ministry were distributed amongst the intending pilgrims.

4. HOLDING INTER-DEPARTMENTAL MEETINGS REGARDING HAJJ ARRANGEMENTS.

In order to finalize the arrangements for Hajj operation 2023 well in time, meeting with allied/concerned Departments were held before Hajj operation-2023.

5. HOLDING MEETINGS WITH BANKS & AIRLINES REGARDING HAJJ ARRANGEMENTS.

In order to finalize the arrangements for Hajj operation 2023 and discussion on new points for banks & Airlines, meeting was held before Hajj operation-2023.

6. APPOINTMENT OF SEASONAL STAFF FOR HAJJ OPERATION.

To overcome the shortage of staff and provide the best facilities/ services this Directorate appointed seasonal staff with the approval of the Ministry during Hajj operation-2023

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7. **DEPLOYMENT OF BOY SCOUTS.**

Services of 38 Boy Scouts for Hajj Directorate Multan and 08 Boy Scouts for temporary Hajj Camp Rahim Yar Khan were hired from Pakistan Boy Scouts Association for providing necessary facilitation and assistance to the intending pilgrims of both Govt. and Private Schemes during Hajj operation.

8. **AWARD OF CONTRACT.**

The contracts for the following services were awarded after approval of the Ministry to provide the maximum facilities to the intending pilgrims at Hajj Camp, Multan.-

- i) Stall of Ahram Tasbih, Topi etc.
- ii) Canteen service.
- iii) Car/ motorcycle etc. parking.
- iv) Photostate service.

9. **ARRANGING SHAMIANAS, TENTS, CHAIRS ETC FOR THE VISITOR.**

Necessary seating arrangements were made for the visitor accompanying with the intending pilgrims during Hajj Operation.

10. **PROVISION OF MEDICAL FACILITIES / VACCINATION**

A temporary Hajj dispensary was established at Hajj camp Multan & Rahim Yar Khan and qualified Medical Officers, paramedics and pharmacists were deputed by the Punjab Health Department to provide medical cover to intending pilgrims. All necessary medicines / vaccines were available in the dispensary. A separate counter was also made for sealing of medicine of intending pilgrims under the supervision of pharmacist.

11. **PROVISION OF SECURITY ARRANGEMENTS.**

Fool proof security arrangements were made with the cooperation of local administration during Hajj Operation at Hajj camp Multan and Rahim Yar Khan.

12. **PROVISION OF FACILITIES LIKE ACCOMMODATION FOOD, HAJJ TRAINING ETC.**

Necessary facilities like accommodation food, training was provided to the intending pilgrims at Hajj Camp Multan.

13. **INSTALLATION OF CENTRALIZED A.C MARQUEE.**

Keeping in view the hot weather in Multan and shortage of office /rooms a centralized Ac marquee was installed at Hajj camp Multan and Rahim Yar Khan with cooperation of Banks and Airlines to provide all necessary facilities to intending pilgrims in one window operation under one roof.

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14. **ESTABLISHMENT OF AIRLINES OFFICES.**

The offices of the Airline were established in the marquee for distribution of MRI passport and Air Ticket including travel documents at the time of reporting of intending pilgrims.

15. **ESTABLISHMENT OF BANKS BOOTHS.**

All concerned banks were established there booths for issuance of difference of rent of accommodation to the intending pilgrims if any.

16. **RECONCILIATION OF ACCOUNTS WITH BANKS AND AIRLINES.**

Reconciliation of account with Banks and Airlines were reconciled on daily bases and also finally at the end of Hajj operation.

17. **PRIVATE HAJJ SCHEME.**

In accordance with instructions of the Ministry the Directorate of Hajj Multan carried out the works/assignments pertaining to 49 Hajj Group Organizers during Hajj Operation-2023.

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3. **DETAILS OF FIGURES OF HAJJ-2023 IN RESPECT OF HAJJ DIRECTORATE MULTAN DURING HAJJ OPEATION-2023.**

Training of Intending Pilgrims during Haji Operation-2023.

a) The training programmes were conducted in Tehsil & District level

Sr.No	Tehsil & District level Training	From	To	Total No Hujjaj Invited	No. Hujjaj attended	Percent %
1	25 Sessions	27.04.2023	14.05.2023	6836	6384	94 %

b) Training at Division level for leftover Pilgrims.

S.No	Training Venue	No. Hujjaj invited	No. Hujjaj attended	Percent %
1	State Bank Hall Multan	350	280	

c) Training for overseas Intending Pilgrims at Haji Camp Multan.

Training for overseas Intending Pilgrims was conducted on daily basis at Marquee, Haji Camp Multan.

Vaccination to the IPS during Hajj-2023.

Total Stock Provided (Doses)			Stock Utilized (Doses)			Balance Stock (Doses)		
Meningitis	Flu	Polio	Meningitis	Flu	Polio	Meningitis	Flu	Polio
11000	11000	11000	9220	9220	9220	1780	1820	1760

Details of Intending Pilgrims during Hajj-2023.

POD Multan		
Airline	Number of Flights	Number of IPS
Saudi Airlines	13	4482
PIA	04	1537
Air Blue	03	535
Total:-	20	6554
POD Rahim Yar Khan		
PIA	03	464

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Details of HGOs/Private Hajj Groups during Hajj-2023.

Private HGOs (old & New)	49
Total Quota Allocated	5079
Quota Utilized by HGOs	4276



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4. DETAILS OF STAFF AND REGULAR/PWF BUDGET FOR THE CURRENT FINANCIAL YEAR 2022-23 IN RESPECT OF HAJJ DIRECTORATE MULTAN.

STAFF POSITION.

Sanctioned Posts	16
Filled in	14
Vacant	02

Regular Budget Allocated for the Financial Year 2022-23

Allocated Regular Budget 2022-23	1685,4000
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PWF BUDGET ALLOCATED DURING HAJJ-2023.

Haji Directorate Multan	4260,000
Temporary Haji Camp Rahim Yar Khan	242,000

EARNING THROUGH AWARD OF CONTRACTS DURING HAJJ OPERATION-2023

Name of Contract	Amount Rs.
Ahram Shop	1676500
Car Parking	30,000
Canteen Service	15500
Photostate Service	6000
Total	1,728,000

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